

Home Improvement Project Manager

At WeatherPro Exteriors, we go above and beyond to provide Southeastern Wisconsin with the best home exterior products and services possible. We're looking for a qualified candidate who is highly adaptive and well-acquainted with the intricacies of exterior remodeling, home improvement and construction details.

Responsibilities

- Provide exceptional customer service
- Ensure quality workmanship selections
- Collect pertinent paperwork, material procurement and permitting as needed
- Adhere to program and installation guidelines, industry standards, codes and best practices
- Participate in job reviews and monitor "pipeline" movement
- Manage and negotiate with vendors to ensure maximum revenue
- Continuously monitor the development of key clients and activity
- Ensure each project achieves a minimum gross profit margin as determined by company standards
- Build and maintain business relationships with all team members
- Manage project life cycle including project scheduling, subcontractor management and client relationships while maintaining profitability and customer satisfaction
- Establish and adhere to project schedules
- Verify job progress or completion with the crews and the customers at the close of each day
- Collect all necessary documentation and funds at the close of the job

Desired Skills and Experience

- Experience with residential or commercial construction/exterior home improvement: minimum of 2 years (required)
- Familiarity with industry standards, best practices and building codes
- Well-developed professional ethics
- Excellent communication skills
- Enthusiasm for applying personal talents
- Bilingual (English/Spanish) is a plus

Job Type

- Full-time

License

- Driver's License (required), along with a good driving record

Compensation

- Based upon experience
- Bonuses to be determined– example: on time, on budget, satisfied customer, positive review, injury & accident-free job site

Work Location

- Office and field (Southeastern Wisconsin)

Benefits

- Health insurance
- Dental insurance
- Long & Short-term disability insurance
- Paid time off

Schedule

- Monday through Friday 8 a.m. to 5 p.m.